

TO WHOM IT MAY CONCERN.

Dear Sir / Madam,

RE: INTRODUCTION LETTER

I am writing to introduce our company **Thateasy Limited** as we wish to establish a relationship with you and your organization. We are an innovative and value driven company in the business of general trading. We are currently based in Nairobi and working towards taking over the procumbent industry in Kenya and beyond.

Thateasy limited is duly registered company in Kenya. The company undertakes various businesses which include though not limited to; **stationaries, hardware tool, ICT equipment, promotional materials, safety items, detergents, uniforms, safety items, mechanical items, electrical materials, renovation, supply of building materials and small works** to all sectors of the economy.

I thank you in advance for attending to this matter and am looking forward to be considered as one of the suppliers.

Enclosed are copies of the company documents and the company profile outlining our status for your perusal and consideration.

Regards



Emmanuel N. Makumi
(DIRECTOR)



that Easy Ltd.

.its all about quality

AN INTRODUCTION



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Thateasy limited corporate profile.

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About THATEASY LIMITED.

Thateasy Limited “PVT-Q7U7MKA”. Is a going concern, with no feasible sign of being otherwise, The company’s commercial investment interests are to be found in the procurement sector, and with specialized skills of competencies in “General Merchandise including office supplies and general trading,” with no limitation to other sectors such as the construction etc.



Thateasy limited is a corporate company committed to business activities in a wide range on a global scale. Our core competency is our integrated corporate strength, in regard the main services offered by our company include, though not limited to; *General supplies, Business consultations, Auditing services, Financial management, E- marketing and Business branding.*



our PHILOSOPHY

Its all about quality.

OUR VISION

To be a global provider of quality products and services timely.

OUR MISSION

Ensuring that our customers get value for their money.

OUR VALUES

That easy limited will strive for highest standards of Ethics, excellence, Commitment, innovation & Quality and will be fair and caring towards Employees, Customers and Shareholders, Community, the Environment & all Stakeholders.

STATEMENT VALUE

In all its processes and practises, through its products and its people, in its Business values and ethics, That easy limited continually tries to ensure that;
Its all about Quality.





Kenya

THATEASY LIMITED.



Its all about quality

We're currently operating in Kenya, having our offices in Nairobi ,but we're working on expanding our services to other African countries in the near future.

Investment in supplies sector.

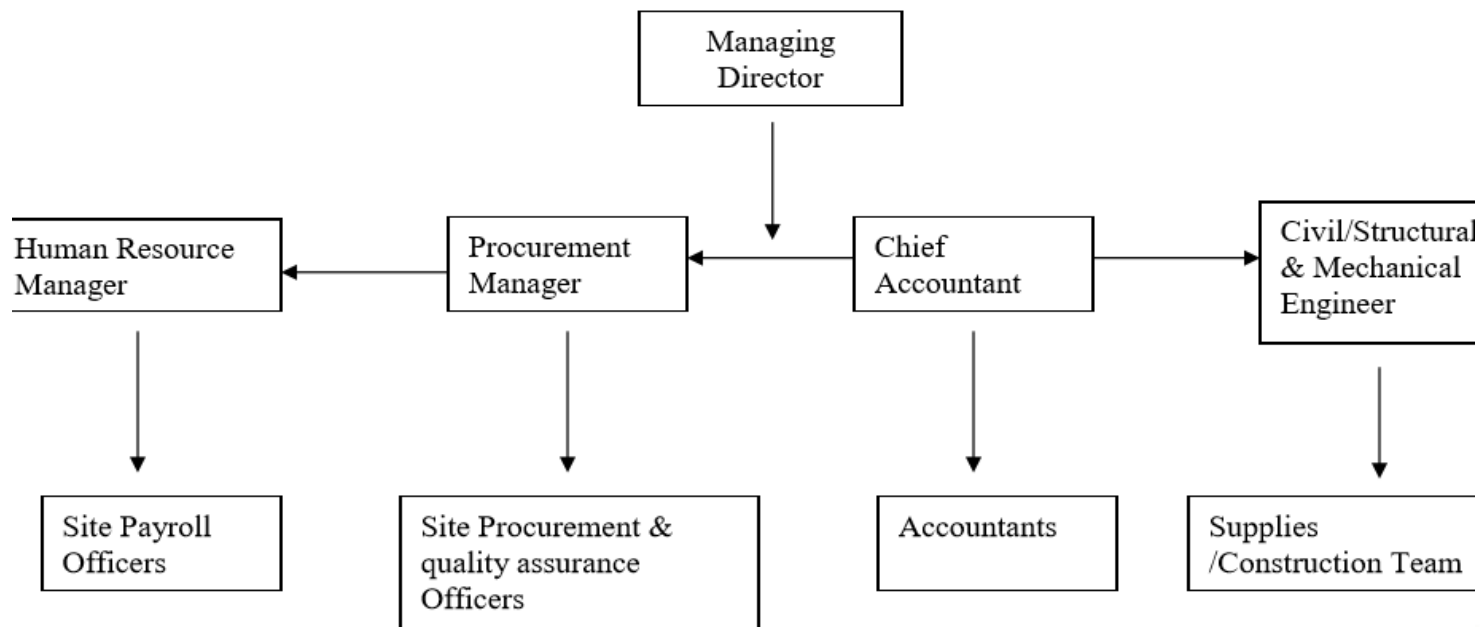
We sustain our quality standards of tender services, by managing a few tenders at any given period of time. The control of the tender numbers also contributes to their otherwise effective and efficient management of the investment cash flow fund. As of to date, we're limited to a multiple tender awards and whose values are in excess of One million Kenya shillings (Ksh. 1,000,000). However, a singular tender, and of the same value, is within their efficient ability.

company **MANAGEMENT.**

Management Structures & Oganogram

Thateasy Limited has an adequate human resource establishment in force, four permanent staff. However, upon acquisition of sub-contract, it shall certainly engage more. As regards, the casual workers, they will be hired within the geographical scope of the contract awards. The synergy combination of diversified skills of college training and working experience has been the asset tool, for Thateasy Limited growth. At no point in time, though at pupillage status, have the workmanship been found wanting in Supplies, save for the normal light occurrences. Consequently, the company's technical and management capacities are beyond reproach.

Company Oganogram



Financial and Technical & CAPABILITY STATEMENT.

Risk assessment & Mitigation strategies.

Financial and Technical Capability Statement

In spite of Thateasy Limited being a medium sized investment, it has an effective and efficient financial infrastructure of networking with the local commercial credit providers. It has the financial capacity of executing tenders/contracts within the range of one million (Ksh. 1,000,000), however singular investment contract of about half a billion Kenya shillings are also within their financial comfort of management. The stated number of minimum and maximum tenders/contracts and their respective values are all within their efficient ability.

Technical Capability

Though the sponsors maintain a skeleton technical staff, but commensurate to the volumes of work, recruiting or outsourcing additional experts, is within our ability. The local labor market experienced technical experts is plentiful.

Risk assessment & Mitigation strategies.

Risk Assessment

We're in full knowledge of the risks associated with the investment and the most significant ones being:

- *Substandard supplies and trading services*
- *Exorbitant working capital*
- *Timely calendar of completions/deliveries*
- *Natural calamities*

The above are however, of least attention as mitigation strategies for their solutions are fully developed.

Mitigation Strategies

- *Competent, experienced and technical staff in force, ensures quality standards of Supplies and trading services.*
- *Tendering quotations are well factored so as not to occasion necessary variations*
- *Our tender contracting is always within our investment budget*
- *Schedules of completion/delivery period are well factored so as not occasion necessary delays*
- *Thateasy Limited is comprehensively insured against investment risks*

Office SUPPLIES & General TRADING.

All you need for your daily business operations.

We're a global leader in hospitality procurement, specializing in Provision of general goods and services to international and local clients at various levels and with various government departments such as Youth Access to Government Procurement Opportunities (YAGPO), Youth Enterprise and Development Fund. (YEDF)



Business **BRANDING.**

Give your brand a personality with style.

We do all types of designing ranging logo, brochures, business cards, certificates, banners ,magazines,invoices and receipt books and many more including non business materials like wedding cards and any other kind of promotional materials.

Want to gain that competitive advantage Talk to us today.



Accounting, Financial & Consultancy Services

We help you keep positive growth as a business.

Accounting & Finance

We have a qualified and experienced professional accounting and financial management team that is devoted to give your business a quality and tailor made solutions in all your accounting problems, and help your business to manage its finances and cut down operational costs.

Auditing

We have an integrated business advisory unit delivering high quality auditing services and it consistently monitor our client's businesses to make sure they are on the track. Hence ensuring they have the best possible chance to succeed no matter the climates.



Business consultation

Looking for advisory service on how to start up a business, how to grow your business, How to draw the best business strategic plans, How to register your Business company ? And many more related services.. Yes! You're now sorted we will handle that for you, just contact us NOW!

E-marketing

Are an upcoming or existing business struggling with low sales? Here is any opportunity for to reach out those millions of clients. Get in touch with us today and secure a place in our affiliate sites and market your brand.

Corporate **SOCIAL RESPONSIBILITY.**

Business with a conscience

In all that it does, Thateasy limited is critically aware of its role as a socially responsible corporate citizen. Its focus is primarily on the communities in which it operates, particularly those which are most affected by poverty and social disadvantage. Its activities focus on 3 areas in which it can make the greatest impact:

Education, Health and Environment



In partnership with youth update programme, undertaking various corporate social responsibility, as a way of giving back to the community.

CONTACTS

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